

Governance Council
Regular Meeting Minutes
Tuesday, August 15, 2023, @ 10:30 am
714 F St, Eureka, CA 95501

Our Mission is to Provide Students with Personalized Learning and to Support Parental Choice in Education

Governance Council Members Present: Matt Wilton, Geri Emberson, David Turner

Governance Council Members Absent: Sarah Weltsch

Certificated Staff Present: Susan Stein, Nichole Dollarhide, Stefani Gambrel, Jen Burtram

Director Present: Tim Warner

Classified Staff / Guests:

Regular Meeting Agenda

- I. Meeting Called to Order: 10:39
- II. Review Agenda
- III. Public Comment / Correspondence / Communication:

Matt would like to examine ways to streamline supply acquisition and make the process more cost effective.
- IV. Consent Items
 - a. A motion was made to approve the June 2023 meeting minutes. M/S, Turner/Emberson, motion carried
 - b. A motion was made to approve the May and June 2023 Warrant Reports, M/S, Emberson /Turner, motion carried
- V. Reports
 - a. Student Council: No report due to summer break
 - b. Enrollment Report: There are 426 registered students, but new enrollments are still being assigned. A new waitlist for a future lottery is being formed.
 - c. Leadership Team Report: No report due to summer break
 - d. Director of Operations/Principal Report: Stefani reported that she and Tim will be taking part in the Northern California Community of Practice with other teams representing independent study schools. She also reported that School Coordinators participated in an all-day planning retreat. Stefani has been working on automating attendance rosters with Jupiter and OASIS as well as the development of a job description and time allocation study for the new Assessment and Academic Support Coordinator.
 - e. Director of Special Services Report: Scheduled the Community Schools interviews, the job was offered and accepted. Nichole will be training them to take over McKinny-Vento. The school psych intern will allow for a broader range of services on site. She will also support Steve Childs classes. Another Secondary Support Specialist will be a one-on-one aid. Caseloads and IEP meetings start today.

- f. Director's Report: Tim has been working on end of year CALPADS. He is remaining up to date on CDE Independent Study Regulations which may impact approved curriculum and expand mandated policies which include minimum time for interaction and synchronous instruction. He has also been working on Teacher In-Services and updating the Employee Handbook. The Audit with the new firm went smoothly and suggestions were provided for making our learning record requirements smoother and more efficient. Tim also reported that Jen Burtram has purchased a van whose primary purpose will be transport to CTE programs. Jen Burtram also has a new title – Director of Secondary Programs.

VI. Discussion/Information

- a. Re-evaluate School Mission Statement- reviewed and discussed
- b. Review Governance Council Goals for the 2023-2024 School Year- reviewed and discussed

VII. Action Items

- a. A motion was made to approve the updated Employee Handbook, MS, Emberson/Turner, motion carried
- b. A motion was made to approve the 23-24 Consolidated Application and Assurances, M/S, Turner/Emberson, motion carried

VIII. Future Agenda Items (September 2023)

- a. Possible Approval of the prior year Un-audited Actuals due to Chartering Authority and COE Sept 15th

VIII. Adjourn to Closed Session Personnel (Pursuant to Gov. Code 54957) @ 12:13pm

- a. Director Evaluation
- b. Public Employee Discipline/Dismissal/Release
- c. Public Employee Resignation
- d. Public Employee Appointment
- e. Grievances / Complaints - Discussed
- f. Legal Action
- g. Student Discussion / Discipline

X. Return to Open Session – 12:33 pm

XI. Action Taken in Closed Session – Discussion only (IX. e.)

XII. Adjournment – 12:34

Approved: 9/12/23, 4/0