

Governance Council  
Regular Meeting Minutes  
Tuesday, March 5, 2019 @ 10:30 am  
714 F St, Eureka, CA 95501

Our Mission is to Provide Students with Personalized Learning and to Support Parental Choice in Education

Governance Council Members Present: Vicki Barry, Kurt Stoffel, Matt Wilton, Geri Emberson, Delcie Hemmingsen-Moon

Governance Council Members Absent:

Certificated Staff Present: Nichole Dollarhide, Kathy Yeager

Director Present: Tim Warner

Classified Staff / Guests: Jenifer Doane, Alexi Wagner

Student Council Rep:

- I. Meeting Called to Order: 10:33 am
- II. Review Agenda – No comment(s).
- III. Public Comment – No comment(s).
- IV. Consent Items
  - a. A motion was made to approve the February 2019 Minutes and the January 2019 Warrant Report. M/S, Barry/Stoffel, motion carried, 5/0.
- V. Correspondence / Communication – No verbal or printed communication shared.
- VI. Reports
  - a. Student Council: Student Council is currently working on fundraisers for the upcoming dance. More information to follow.
  - b. Enrollment Report: Enrollment is currently at 485. We have passed our enrollment cut off for the 2018-2019 school year.
  - c. Leadership Team Report: The leadership team has been developing clear tutoring guidelines including a tutor evaluation system. Being discussed for the year-long onsite classes is the deduction of the class fee from the student's budget 1 time at the beginning of the year. There was a good student turnout for the Interim-Palooza (CAASPP practice testing). Alder Grove Teacher, Aimee Simmons, will be the food program coordinator. The meal program is in the process of being developed and will be implemented/in place for the next school year.
  - d. Director of Special Education Report: N/A
  - e. Directors Report: Reviewed the written Director's Report.
- VII. Discussion and Information
  - a. Governance Council Seat Expirations: Three seats will be expiring in June 2019. Vacant GC seats will be advertised in the school newsletter and by word of mouth. Ballots and candidate statements will be mailed out mid-April. Selected candidates will be announced at the May meeting and seated at the June meeting.
  - b. Form 700: Form 700's were distributed / collected from GC members and the school director.
  - c. Security Guard / Parking Monitor: Detailed discussion took place. It was agreed that the school should move forward with the creation of a school monitor position. The position would include monitoring the campus, parking and possibly other duties as the position is developed. The need for a science/lab aide was mentioned.

- d. Suggestion Box: Items from the suggestion box were shared with the council. Suggestion topics included bullying, food/snacks and talent show.
- e. Budget Planning Team Meeting: Matt Wilton and Vicki Barry will sit on the planning team. The meeting date will be determined at the April 2019 GC meeting.
- f. Director Evaluation Template: The evaluation template was included in the board packet mailing and discussed at the meeting. A minor change will be made and new evaluations will be distributed to the GC Members. GC members are to bring their completed evaluation to the April meeting. The information gathered from the evaluations will be compiled in closed session. The formal director evaluation will be executed in closed session at the May GC meeting.
- g. Revised Comprehensive School Safety Plan: A brief conversation took place surrounding the minor wording change voted on at the March meeting on page 4. Vaping will be added to the plan during the next revision under the Grounds for Suspension and Expulsion section on page 25.

VIII. Action Items

- a. Certification of the 2<sup>nd</sup> Interim Budget: A motion was made to approve the 2<sup>nd</sup> Interim Budget. M/S, Wilton/Stoffel, Motion carried. 5/0.
- b. Hiring of Auditor: A motion was made to approve the hiring of Fedderson and Company, LLC for the 18-19 school year audit. M/S, Barry/Emberson, motion carried, 5/0.

IX. Possible Future Agenda Items (April 2019)

- a. Review P2 Report (if available)
- b. Compile Directors Evaluations
- c. Set Date for the Budget Planning Team Meeting
- d. GC Election Update
- e. Adopt 19-20 Calendar (if ready)
- f. School Monitor Position Development

X. Adjourn to Closed Session Personnel (Pursuant To Gov. Code 54957): N/A

- a. Public Employee Discipline/Dismissal/Release
- b. Public Employee Resignation
- c. Public Employee Appointment

XI. Return to Open Session at

- a. Public Employee Discipline/Dismissal/Release: N/A
- b. Public Employee Resignation
- c. Public Employee Appointment

XII. Adjournment 12:14 pm

Approved: \_\_\_\_\_



Date: \_\_\_\_\_

4/9/19